



LANDLORDS/LANGLADIES

NEW ASSURED SHORTHOLD TENANCIES

(ASTs) SIGNED ON OR AFTER 1 JUNE 2019

Advertising only £250 + VAT

- Listing with Rightmove.co.uk, Zoopla.co.uk, On the Market.com, Boomin.com, as well as many other portals.
- Receiving multiple enquiries which are past to the client.
- Helpline available to assist with the smooth set up on the AST contract and any related enquiries.

Introduction Let Only £500 + VAT

- Property market rental valuation and related professional advice.
- Fully advertising on the above portals.
- Marketing on our re-launched website as well as social media platforms.
- Main street marketing 24/7 window display – Prominent Let board.
- Accompanied viewings – preparation of tenancy agreement.
- A thorough tenant credit check and reference.
- Preparation of a detailed inventory*
- Collection of first month's rent and security deposit.
- Complete check-in and arrangement of key handover.
- Helpline for any related enquiries.

Fully Managed £295 – 10% + VAT

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- Full advertising on the above portals.
- Marketing on our re-launched website as well as social media platforms.
- Main street marketing 24/7 window display – Prominent Let board.
- Accompanied viewings – preparation of tenancy agreement.
- A thorough tenant credit check and reference.
- Preparation of a detailed inventory.
- Read meters and notify suppliers – Help set up Council Tax.
- Register deposit with DPS.
- Collection of first month's rent and security deposit.
- Collection of rent monthly.
- Advise on and arrange legal safety checks (gas and electric).
- Hold a set of management keys.
- Negotiate and set up tenancy renewals*
- Complete periodic inspections – manage routine maintenance issues.
- Serve notices where required.
- Complete check out and negotiate deposit release.
- Helpline for any related enquiries.

* **Please note additional costs will apply**

Please ask a member of staff about our flexible management service and reduced/increased fees

